



TWIN OAKS INDEPENDENT LIVING Application for Employment



Last Name _____ First Name _____ Middle Name _____

Maiden Name _____ Email address _____

Street Address _____ Telephone Number _____

City _____ State _____ Zip _____

Social Security Number _____ Date of Birth _____

Are you a U.S. Citizen or otherwise authorized to work in the U.S. on an unrestricted basis? (You may be required to provide documentation.) Yes _____ No _____

Are you looking for full time employment? Yes _____ No _____

If no, what hours are you available? _____

Shift desired First _____ Second _____ Third _____

Have you ever been convicted of a felony? Yes _____ No _____

If yes, please explain. _____

Position applied for _____

Have you ever applied for employment here? Yes _____ No _____

If yes, when did you apply? _____

Have you ever been employed by this company? Yes _____ No _____

When can you start? _____

Education

School name and location	Year	Diploma	
High School _____	_____	Yes _____ No _____	

College _____	_____	Yes _____ No _____	



**TWIN OAKS
INDEPENDENT LIVING
Application for Employment**



Employment History

Company Name _____ Address _____
 _____ Phone Number _____
 Date Started _____ Starting Wage _____ Starting Position _____
 Date Ended _____ Ending Wage _____ Ending Position _____
 Name of Supervisor _____ May we Contact? Yes _____ No _____
 Responsibilities _____

 Reason for Leaving _____

Company Name _____ Address _____
 _____ Phone Number _____
 Date Started _____ Starting Wage _____ Starting Position _____
 Date Ended _____ Ending Wage _____ Ending Position _____
 Name of Supervisor _____ May we Contact? Yes _____ No _____
 Responsibilities _____

 Reason for Leaving _____

Company Name _____ Address _____
 _____ Phone Number _____
 Date Started _____ Starting Wage _____ Starting Position _____
 Date Ended _____ Ending Wage _____ Ending Position _____
 Name of Supervisor _____ May we Contact? Yes _____ No _____
 Responsibilities _____

 Reason for Leaving _____



**TWIN OAKS
INDEPENDENT LIVING
Application for Employment**



References

Name _____ Phone _____

Address _____

_____ Years Known _____

Name _____ Phone _____

Address _____

_____ Years Known _____

Name _____ Phone _____

Address _____

_____ Years Known _____

Please read before signing:

I verify that all information provided by me on this application is true and complete to the best of my knowledge and that I have withheld nothing that, if disclosed, would alter the integrity of this application.

I authorize my previous employers, schools, or persons listed as references to give any information regarding employment or educational record. I agree that this company and my previous employers will not be held liable in any respect if a job offer is not extended, or is withdrawn, or employment is terminated because of false statement, omissions, or answers made by myself on this application. In the event of any employment with this company, I will comply with rules and regulations as set by the company in any communication distributed to the employees.

In compliance with the Immigration Reform and Control Act of 1986, I understand that I am required to provide approved documentation to the company that verifies my right to work in the United States on the first day of employment.

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I hereby acknowledge that I have reads and understand the above statements.

Signature _____ Date _____